

CHS Booster Club
Board Meeting Minutes
August 16, 2017

Present: Steve Taylor, Bill Yount, Dan Sweeney, Jena Layton, Tammy Berbells, Debra Miles and Cristin Wilson.

A motion was made by Tammy Berbells and seconded by Jena Layton to approve Debra Miles as a CHS Booster Club board member. The motion was unanimously approved.

Steve mentioned we need more board members. Ideally, we should be at 12-15 members. Several names were thrown out and will be asked if they have interest in joining our board. Being FUN is a requirement! ☺

Ticket Sales and Concessions

- Steve is concerned about future ticket and concession sales as he fills in often when someone is needed. He mentioned that Principal Cleveringa is aware of his concerns and is on board for helping get to the word out on the importance of volunteering.
- It is important to make sure that at least one person in the concession booth has a food handlers permit. We were written up last year when there was a surprise inspection. The permit can be acquired online for \$10 and is good for two years. The test does not need to be taken for future renewals.
- Debra volunteered to be the purchaser next year for concessions. Bill said he would be her assistant. Thank you Debra and Bill!

Next year's auction date is set for March 24, 2018. It is two weeks later due to not wanting to conflict with playoff events for winter sports.

After much research for a popcorn machine, a quality product was found for \$1,050 plus tax and shipping. This is a lot but the reviews on the cheaper models were bad and this machine is better than our current machine with higher capacity and quicker popping time. Our old machine last 10+ years and the reviews on this machine indicate we can expect a similar lifespan. A

motion was made by Debra and seconded by Bill to purchase the machine. The motion was unanimously approved.

The grant money of \$2,000 that was received from the Collard family was requested to go towards the cost of the new track and field facility. Originally, these funds were slotted for the concessions trailer but that purchase has been put aside, for now. There were several items that are needed for the facility. For example, a flag and flag pole which the administration is working on now. In addition, there is no sound system. This is also being worked on but the Booster Club was asked if there are any funds that we could allocate for this expenditure. Tammy B. made a motion and Cristin seconded to allocate the \$2,000 from the Collard family for a sound system for the new facility. The motion was unanimously approved.

The freshman orientation on August 28 will be a great place to sell Booster Club membership and auction tickets. It runs from 9am – 12:30/1pm. Steve will not be able to attend so Debra is going to provide information to the parents regarding the mission of the Booster club, what we do and how our money is raised. Debra will be able to be at the table until about noon. Jena and Cristin can come later in the morning to help.