

**Capital High School Booster Club
Board Meeting Minutes
Wednesday, March 14, 2018
6pm, CHS Library**

Board Members in Attendance: Tammi Grow, Debra Miles, Cristin Wilson, Stephanie Pratt, Bill Yount, Jena Layton, Debra Miles

Board Members Absent: Dan Sweeney, Tammy Berbells

Administration in Attendance: Steve Taylor

Guests in Attendance: Dawn Kero

Administration Update

Steve Taylor reported that we have big numbers turning out for our spring sports season. Part of the reason may be that the new football coach said that football players are going to do a spring sport so athletes that have never had a chance to do a spring sport are getting that chance ... pretty cool! The first round of grade checks for the spring season happened last week and there were 78 kids called in for failing at least one class. It turns out all but 20 were due to teachers not entering grades. It is a very inefficient process and Steve hopes it will improve!

March 31 is a Mariner's game at SAFECO field (1:10pm start) where the CHS volleyball team will be recognized for their state title. Get your tickets now because it is the 2nd home game and could sell out.

Cheer took 2nd in state which is impressive all by itself but they have never competed before ... making it even more impressive.

Several seniors have signed their letters of intent for playing athletics in college.

Treasurer's Report

There is currently \$28,171.63 in our checking account. Grants have been paid for most requests except grant for soccer and wrestling have not been fulfilled. Jena is going to confirm this because she finds this to be odd. Steve confirmed that the deadline for requesting grants is October 31. For this reason, if coaches did not request an extension by 10/31/2017, those funds go back into the grant cycle for the following term. A motion was made by Bill and seconded by Debra to approve the Treasurer's report. Motion carried.

Based on the low membership funds received this year, there was discussion on how to increase this figure. Debra suggested that since membership is such a small part of our budget, perhaps the booster club fee could be a one-time, life-time membership fee. This way folks are part of our email database until asked to be removed. This will allow us to keep community members informed of events and perhaps use them as help for concessions, ticket sales, etc for many years. She also mentioned that providing them with a license plate cover is simple yet gives them something for their membership cost.

Approval of the Minutes

A motion was made by Cristin and was seconded by Jena to approve the October, November and February minutes with no changes. Motion carried.

Revision of By-Laws - Tabled until next board meeting

Nomination of New Board Members

A motion was made by Debra and seconded by Tammi to approve the nomination of the following board members: Kerri Dawson, Kurt Playstead, Beth Kalb, Katie Hurley and Ryan Plughoff. Motion carried. NOTE: Katie Hurley's board position will not begin until August 2018.

Auction Update (To Do's)

- Debra to pick up Ice Chips basket
- Debra to take rental agreement, deposit and proof of insurance to SPSCC
- Jena to pick up skiff from Debra's house on Saturday and position in front of main entry
- Jena to pick up Sherwin Williams paint and color card on the way on Saturday
- Tammi G. to verify with Sherwin Williams for pick up Saturday
- Bill to bring cooler with 4 bags of ice on Saturday
- Bill to purchase cool (as in awesome) beer for Standing Cooler in Live Auction
- Stephanie to bring: Nacho machine, cheese, chips, water and soda from concessions
- Steve already located banner signs, Debra will pick up
- Dan Sweeney to hang banners
- Dan Sweeney elected Champion of Flip Cup entertainment
- Tammy B. to have greeters from 5:00 to 6:00ish
- Jena and Tammi G. to pick up Dessert Dash cards and take to bank – total 20 cards
- John Short is training Debra, Kathy Cognasso and Kim Swanson for auction bank
- EVERYONE DELIVER YOUR ITEMS TO DEBRA ASAP!!!

A decision was made to send notice to all head coaches and activity leaders making them aware two spots to attend the auction have been sponsored on their behalf. If they need more than two they can purchase them for \$25. – Debra to send out letters with RSVP required. Steve and Kathy have already given me email addresses.

Friday night, 03/23 – for those who can meet at Debra's house (5220 Sunset Drive NW) at 5 pm come help take auction items over to SPSCC. For everyone else that can help sometime Friday night head directly to SPSCC. We will help with decorating, setting up items, enjoying some pizza and drinks and whatever else we can finish up on Saturday.

Load Debra' number into your phone (360-359-8044) so you can call if you have questions.

Action Items

- Tammy Grow: reorganize the by-laws to be more organized, incorporate suggestions by other board members and email to board members for further comment.
- Tammy Berbells: get quotes on upgrading our website ... perhaps to accept online membership registration and payment.
- Jena Layton: Check on whether soccer and wrestling grant requests have been fulfilled.
- All board members: once the "Org Chart" is developed, write down your procedures and responsibilities for your job so this can be used for future board members who do your job.

Meeting adjourned at 7:40pm

Next Board Meeting: Wednesday, April 11 @ 6pm in the CHS library.