

**Capital High School Booster Club
Board Meeting Minutes
Wednesday, June 12, 2019
7pm, CHS Library**

Board Members in Attendance: Beth Kalb, Cristin Wilson, Debra Miles, Jena Layton, Katie Hurley, Kerri Dawson (via proxy), Kim Swanson (via proxy), Kurt Playstead (via proxy), Leslie Merchant (via proxy), Ryan Plughoff

Board Members Absent: Debbie Williams

Guests in Attendance: Annie Gajadhar (& board member by the end of the meeting)

Approval of the Minutes

A motion was made by Jena and was seconded by Ryan to approve the May minutes with no changes. Motion carried.

Treasurer's Report

A budget will be prepared by Debra and Kim in July and will be sent to board members via email for approval.

Approval of New Board Members

Prior to voting on the new board members, we wanted to again thank Tammi Grow and Dan Sweeney, for their many years of serving on the CHS Booster Club Board. Your efforts and commitment to the kids of CHS is VERY appreciated!!!

A motion was made by Cristin and seconded by Katie (and all board members) to approve the following people as CHS Booster Club board members. Motion carried.

- Annie Gajadhar
- Pati Koong
- Brooke Lawson
- Paula Moll

Committee Assignments

Please see attached committee assignment sheet.

Committee Check-In

1. Concessions Committee
 - Concessions stand was cleaned on June 11 (yah)!!!
 - Old hot dog roller and warmer will be sold to Kalama HS for approx. \$150
 - Katie has been researching hot dog rollers and pizza/hot dog warmers and will purchase these items per the board approval in April to allocate up to \$1,500 for this purchase. Her preliminary research is showing the cost should be around \$300 for hot dog roller and \$600 for warmer.
2. Auction Committee / Chair
 - Tentative auction date set for Saturday, March 14 (1st choice) or March 21 (2nd choice)

Action Items

- Debra and Kim: A budget will be prepared by Debra and Kim in July and will be sent to board members via email for approval
- Ryan: Set up cones for family who purchased reserved seating and parking for graduation.
- Debra: Communicate with Steve Taylor regarding ensuring seats are saved for family who purchased reserved seating and parking for graduation.

Meeting adjourned at 8:15pm

Next Board Meeting: Wednesday, August 14 @ 7pm (location TBD)