

Capital High School Booster Club Board Meeting Minutes Wednesday, December 4, 2019 6pm, Katie Hurley's Home

Board Members in Attendance: Cristin Wilson, Debbie Williams, Debra Miles, Jena Layton, Katie Hurley, Kerri Dawson, Kurt Playstead, Leslie Merchant, Ryan Plughoff (Leslie proxy), Annie Gajadhar, Brook Lawson, Pati Koong (Katie proxy), Paula Moll (Cristin proxy)

Board Members Absent: Beth Kalb, Kim Swanson

Approval of the Minutes

A motion was made by Katie and was seconded by Kerri to approve the November minutes with no changes. Motion carried.

Review of Nominations and Vote on VP Position

Nominations were reviewed for the VP position. A motion was made by Cristin and was seconded by Leslie to approve Kerri Dawson and Brook Lawson as co-VP's. They will become Co-Presidents in the Spring when Debra's term ends.

Recap of Winter Sports Meeting

Kerri and Ryan attended the sports meeting last month. Kerri passed out CHS Booster Club business cards to all in attendance. Brook mentioned she has had a few booster club signups for memberships since the meeting.

Sign-up Genius for Open/Close for Concessions During Basketball

Pati is going to post a sign up (via Signup Genius) for CHS Board members to sign up to open and close the concessions booth. Opening the booth will include picking up Domino's pizza which is right by the westside Safeway. The pizzas will be prepaid by Katie when she places the order. The possibility of adding pretzels was discussed but they are difficult due to them needing to be kept frozen. The sales numbers for the nacho cheese dispenser are going to be evaluated. If sales are not stellar, perhaps this can be removed from concessions.

Cross Country Fundraiser

CHS high school student Adam Peterson did a fundraiser for the cross-country team. Unfortunately, it was not an approved fundraiser by the ASB so CHS cannot touch the funds or be any part of the fundraiser. For this reason, the booster club will take the funds from Adam and deposit into our account. Debra will cut a check to Mrs Fields cookies when the order is received. The proceeds from the fundraiser will be held with the booster club until the cross-country team provides an invoice for something they want to purchase.

Review of ... & New ... Action Items

- Pati: Post sign up for open/close for concessions
- Debra:
 - Contact Adam Peterson (CHS student) regarding cross country fundraiser
 - Print items list from last year ... by procurer

- Change insurance information to indemnify venue for auction
- Check on wrestling tournament for January
- Kerri/Ryan – check on auction baskets for teams
- Cristin: Send out revised procurement form and provide contact information for Adam Peterson to Debra.

Auction Update

Some of items went for way under value during live auction. Perhaps start bidding a bit higher.

Gift cards given to Booster Club ... put in balloons for raffle, make gift card tree for silent auction, etc.

- Items Ideas:
 - Panowicz – Possibly design piece of custom jewelry
 - red line or raffle (balloon) – 50 x \$50
 - O’Blarney (Debra)
 - Alderbrook (Debra)
 - Corn hole
 - Consignment Items for Trips – option for Live??
 - Jim Gaffigan (1st procurement by Katie!!!!)
 - Total Wine (Cristin) - 2 wine tastings for 20
 - Little Creek (Kerri)
 - Sewing Machine & something else cool (Annie)
 - Weekend stay at Queen Bee Cottage (Cristin)

Meeting adjourned at 8:07pm

Next Board Meeting: Wednesday, January 8 @ 6pm in the CHS library.