

**Capital High School Booster Club  
Board Meeting Minutes  
Wednesday, May 13, 2020  
6pm, via Zoom due to COVID-19**

**Board Members in Attendance:** Cristin Wilson, Debbie Williams, Debra Miles, Jena Layton, Katie Hurley, Kerri Dawson (Jena proxy), Kurt Playstead, Ryan Plughoff, Annie Gajadhar (Katie proxy), Brook Lawson, Pati Koong,

**Board Members Absent:** Kim Swanson, Beth Kalb, Leslie Merchant, Paula Moll

**Approval of Minutes**

A motion was made by Katie and was seconded by Brook to approve the April meeting minutes with no changes. Motion carried.

**Grant Application Review and Approval**

There was discussion regarding the grant applications, needs of the teams, the uniform rotation and prior grants funded. We agreed that it is likely that there may be more teams this year requesting emergency funding for items due to COVID. In the end, all teams received some, if not all, the funds requested.

At our last meeting, we allocated \$32,000 to be made available to grants and we funded \$29,290.44 this grant cycle (\$2,709.56 left).

Once Cristin receives confirmation on the uniform rotation, she will be sending out grant award letters to all applicants.

A motion was made by Katie and was seconded by Pati to approve the grant applications as discussed. Motion carried.

**Review of ... & New ... Action Items**

- Cristin: Send out grant award letters to coaches.
- Debra: Contact Chenelle Neilson and Kris Andereg regarding board membership
- Pati: Contact Katie Thompson & Alicia West regarding board membership
- Ryan: Contact the 7<sup>th</sup> grade parents regarding board membership
- Katie: Provide a game plan for how a co-chair for concessions could help.
- Katie: Checking on power issue @ concessions stand.

**Meeting adjourned** at 7:05pm

**Next Board Meeting:** TBD ... once COVID restrictions are known. It will be held at Katies's home with our new potential board members.